

Sing@ choirs rehearse weekly at the M:Hub and the Cross Keys in Milnthorpe and comprise of adults of all ages; some with mental or physical disabilities.

We hire the premises for the purposes of rehearsals and abides by the premise's risk assessment.

Assessment carried out by Ian Penwarden-Allan on 15th July 2021. Review 31st August 2021

	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
Fire	Members of the choir may be affected if a fire occurs during rehearsal	The venue has a fire alarm and signed evacuation routes. There is a fire extinguisher and fire blankets. There is no smoking allowed on the premises, and no naked flames. The Choir does not use the kitchen cooker but does use the water heater.	The water heater is only to be used by a designated choir employee and in accordance with its user instructions. Assistance may be needed for members with special needs.	Those members seated nearest to the individuals.	Immediately	Yes
Scalding	Tea and Coffee is available at the interval at The Hub	Only the designated choir employee is allowed to serve hot drinks and operate the water heater/ kettle.	Members are asked to be aware of other members in their vicinity whilst holding hot drinks.	Everyone with hot drinks	Immediately	Yes

Slips, trips and falls	Members of the choir may be injured if they slip, trip or fall. There is no disabled access	The venue owners are responsible for the maintenance of the premises including adequate lighting and the condition of the access and flooring.	To report to the owners any defects in the lighting, and to the state of the access or flooring	Members who identify the problem	As soon as is practical	Yes
Manual handling	Members of the choir may injure their backs or limbs handling chairs	Chairs are laid out by the choir leader but members are requested to return their own chairs to the stack if possible.		Members	Weekly at rehearsal	Yes
Covid-19	Members may contract Covid-19	All members are requested not to attend if they have any symptoms of Covid-19 The hall is well ventilated via open windows and doors. Members are encouraged to wear masks and to maintain a minimum of 1m distance but may exercise their own judgments in accordance with government guidance. Hand sanitiser will be made available to every member.	All members are to respect the wishes of other members should they wish to maintain a larger distance and or employ their own Covid mitigations. All members are to check in via a QR Code and/ or by a physical register taken by the choir leader. Any infections are to be reported to the choir leader.	Everyone	Immediately	Yes